

TALLONG PUBLIC SCHOOL DISCIPLINE POLICY

Statement of Purpose

At Tallong Public School, all stakeholders (students, parents and staff) desire to create the best environment for student learning and to have a safe and happy school. Discipline at Tallong Public School enables the provision of a safe, caring and supportive environment which involves the whole school in maintaining a structure and atmosphere which promotes high self esteem and personal worth whilst developing interpersonal skills which will enable all children to reach their social and academic potential.

Principles

At Tallong Public School everyone has rights:

- We all have a right to be treated fairly and with respect and courtesy.
- Students have a right to achieve to the best of their ability and to work, play and learn in a friendly, safe and helpful school environment.
- Staff have a right to teach in a friendly, safe and co-operative environment which is supported by the whole school community.
- Parents have a right to feel welcome, to remain informed and to know that our children work, play and learn in a friendly, safe and helpful school.
- Visitors have a right to feel welcome in the school and be treated with good manners.

At Tallong Public School we believe:

- All students need to feel safe and happy at school.
- All students will show respect and courtesy towards others and property.
- Violence, discrimination, bullying, illegal or anti-social behaviour and inappropriate language will not be tolerated.
- All students are to follow the expected standards of behaviour in the classroom, playground and at all school activities.
- All students will wear full school uniform.
- Everyone makes choices and is responsible for their own behaviour.
- Student wellbeing is fundamental to learning success.

Aims

The Tallong Public School Discipline Policy will ensure that:

- The well-being, safety and health of all are a priority.
- Students are respected and supported in all aspects of their schooling.
- A provision of clear guidelines for behaviour is known by staff, students and parents.
- Students are provided with appropriate support programs where necessary.
- Students will develop the skills involved in positive relationships, social responsibility, decision making and conflict resolution.
- The school will be a disciplined and cohesive community reflecting the principles of equity and fairness and where individuals are responsible, courteous and cooperative.

THE CORE RULES

All students in NSW government schools are expected to:

- Attend school every day, unless they are legally excused, and be in class on time and prepared to learn.
- Maintain a neat appearance, including adhering to the requirements of the school's uniform or dress code policy.
- Behave safely, considerately and responsibly, including when travelling to and from school.
- Show respect at all times for teachers, other school staff and helpers, including following class rules, speaking courteously and cooperating with instructions and learning activities.
- Treat one another with dignity and respect.
- Care for property belonging to themselves, the school and others.

Behaviour that infringes on the safety of others, such as harassment, bullying and illegal or anti-social behaviour of any kind, will not be tolerated.

These rules are based on the core values of integrity, excellence, respect, responsibility, cooperation, participation, care, fairness and democracy.

School Expectations

At Tallong Public School it is expected that in the classroom, in the playground, when travelling to and from school, and when on excursions and in attending sporting and other outside school activities, all students will:

- Comply with all school and classroom rules and the Discipline Policy to ensure the safety of themselves and others in all school situations.
- Show respect for and courtesy towards other students, staff, community members and property.
- Peacefully resolve conflict in a constructive manner without violence, discrimination, bullying or intimidation.
- Not be in possession of weapons (including cigarette lighters, penknives and sling shots), illegal drugs, alcohol, tobacco or other school-banned substances (including eating or chewing of gum, aerosol cans, electronic devices, mobile phones and liquid paper).
- Follow the expected standards of behaviour in the classroom, playground and at all school activities.
- Display a sustained application to learning.
- Follow the school homework policy.
- Wear school uniform, including a hat.
- Travel directly, and safely, to and from school at the designated times and within the school guidelines, including waiting for pickup within the school grounds.

Responsibilities

To help follow school rules, student responsibilities are:

- to respect each other
- to be helpful
- to not tease, bully, laugh at, or hurt the feelings of others
- to work out problems in a fair way
- to be polite and use good manners
- to ask for help
- to try our best
- to take pride in ourselves, our work and our school
- to be honest
- to attend school punctually and regularly
- to wear school uniform
- to cooperate
- to work and play safely
- to act sensibly and responsibly

Staff responsibilities are:

- to provide relevant and meaningful curriculum to meet students' needs and to support students in achieving success
- to clearly state expectations of appropriate behaviour and emphasise the expected positive behaviours
- to be a role model of consistent, caring and controlled behaviour
- to encourage and model respect
- to use positive corrective practices wherever possible
- to allow students to take responsibility for their own behaviour

Parent/ Caregiver responsibilities are:

- to recognise their role as essential partners in supporting school rules and the successful education of their children
- to be a role model of consistent, caring and controlled behaviour

- to encourage and model respect
- to recognise the primary influence on each child's character and behaviour
- to allow children to take responsibility for their own behaviour

The Discipline Code

Tallong Public School's School Rules:

- 1. Be safe (by staying in bounds, playing by the rules, keeping your hands and feet to yourself)**

- 2. Be a learner (by following instructions, staying on task, doing your best)**

- 3. Be respectful (of the rights and property of others)**

Strategies and Practices to Promote Positive Student Behaviour

Promoting positive student behaviour is an essential part of Tallongs's Discipline Policy and promotes effective learning.

At Tallong Public School positive discipline and effective learning is promoted by:

- Providing appropriate curriculum to meet the individual needs of students.
- Supporting students in achieving success.
- Clearly stated teacher expectations of appropriate behaviour and emphasising the expected positive behaviours. (see Code Of Conduct)
- Consistent implementation of school rules.
- Appropriate staff training and development.
- Staff and community providing role models of consistent, caring and controlled behaviour.
- Promoting an understanding and awareness of the role and responsibilities of parents and caregivers in the management of student behaviour.
- Encouraging, modelling and expecting respect for staff, community members and each other.
- Providing suitable support programs such as counselling and referral to Learning Support Team or Regional resources as required.
- Valuing and acknowledging differences.
- Actively promoting, teaching and supporting positive behaviour.

Strategies and Practices to Recognise and Reinforce Student Achievement

At Tallong Public School the strategies and practices designed to recognise and reinforce student achievement are:

- Explicit lessons/teaching of rules, values and skills at commencement of each school year specifically, and then throughout the year as necessary
- Peer support program annually in Term 3
- Positive verbal reinforcement
- Promoting student achievement in the school newsletter
- Inviting parents and caregivers to attend and participate in special events
- Ongoing and regular contact with parents regarding student achievements and behaviour in the form of formal and informal parent meetings
- Positive behaviour plans, where required, including the use of a communication book
- Tangible rewards such as stamps and stickers
- Recognition of student achievement at daily assemblies and Whole School Assemblies twice a term through:
 - Class merit awards, 2 per class per week, to be awarded at Friday assemblies
 - Special event ribbons and/ or certificates (eg sport, University tests, public speaking, music)
 - Targeted Positive Behaviour Awards- tiered system (see attached)

- Yearly Presentation Event awards
- Library awards:

Strategies and Practices to Manage Inappropriate Student Behaviour

At Tallong Public School we provide clear guidelines to ensure a consistent approach to the rules and responsibilities within our school.

At Tallong Public School the strategies designed to manage unacceptable behaviours include:

- debrief and rule reminder
- time out in class or playground, including loss of play or privileges
- removal and restitution - requiring students to attend a restitution session involving discussion with the Principal and, where appropriate, restoration (individual and incident-specific)
- parent notification through letter, telephone or interview
- documentation of incident by Principal
- referral to Learning Support Team
- suspension or exclusion from school *(for further information please refer to the Procedures for the Suspension and Expulsion of School Students Policy).*

Tallong Public School does not tolerate bullying or any other form of harassment, including racism or discrimination. Patterns of behaviour that are designed to hurt, injure, embarrass, upset or cause discomfort are not acceptable.

The role of Tallong Public School in the prevention of bullying, and other forms of harassment includes:

- clear communication to staff, students and parents/ community members of acceptable, appropriate behaviours
- promoting and maintaining an environment where students care for, and are interested in, each other
- empowering and providing students with skills to solve problems and avoid conflict peacefully through regular personal development lessons.

Tallong Targeting Positive Behaviour Scheme

The Tallong Targeting Positive Behaviour Scheme recognizes students extra efforts in their classroom and in the playground, on excursions and in school service. Students gain Positive Behaviour tickets, commonly referred to as "blue tickets", to acknowledge these efforts.

Positive Behaviour tickets accumulate and the following Awards can be achieved:

- 10 tickets Achievement Award
- 30 tickets Bronze Award
- 60 tickets Silver Award
- 100 tickets Gold Award
- 150+ tickets Platinum Award

As well as this tiered accumulation:

- all tickets go into a draw for a variety of prizes. Prize draws take place at the assemblies in week 5 and week 10.
- Class targets will encourage all the students in a class to support each other in their behaviour by way of a class reward when class targets are met, eg when everyone in the class has 5 tickets a class reward is given

Positive Behaviour tickets are deducted for inappropriate behaviour.

- 1 ticket for behaviour requiring a student to leave the classroom.
- 1 ticket when a student is isolated for poor behaviour in the playground
- 5 tickets for a suspension

Achievement Awards will be presented to eligible students at the end of the term.

Bronze, Silver, Gold and Platinum awards will be presented to eligible students at the end of year presentation.

Collection boxes for blue tickets will be kept in each classroom. Students place their tickets in the box. A nominated staff member tallies the amount and registers this next to the recipient's name. When eligible an award is presented. All blue tickets are retained by the school to be placed in the 5-weekly draw.